

EXECUTIVE BOARD

A G E N D A

Date: Monday 7 January 2008 at 9.00 am

Venue: Old Library, Town Hall

Membership as from 10 May 2007

John Goddard (Leader)
David Rundle (Deputy Leader)
Mohammed Altaf Khan
Jim Campbell
Jean Fooks
Patrick Murray
Caroline van Zyl

Antonia Bance
Sajjad Malik
Matthew Sellwood

Portfolios

Overarching
Stronger Communities
Safer City
Better Finances
Cleaner City
Improving Housing
Sustainable Environment and Climate
Change

Without portfolio
Without portfolio
Without portfolio

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The quorum of the Executive Board is three members. No substitutes are permitted.

DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

PART I
PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

3. PUBLIC QUESTIONS

When the Chair agrees, members of the public may ask questions for up to 15 minutes – these must be about items on the agenda and must have been given to the Head of Legal and Democratic Services by 2.00 pm on the working day before the meeting.

4. SCRUTINY AND AREA COMMITTEE RECOMMENDATIONS

- a) Recommendation of the Finance Scrutiny Committee on Sickness Absence Management
- b) Recommendations of Area Committees and the Community Scrutiny Committee on the Play Facilities Action Plan
- c) Recommendations of the Community Scrutiny Committee on Young Person's Free Swim
- d) Recommendation of the Health Scrutiny Committee on Healthy Schools and links with Leisure Services

Portfolio holders: Councillors Campbell, Rundle and Van Zyl

5. THE HEALTH IMPACT OF POOR HOMES

To consider a letter received from Councillors McManners, Craft and Sargent

Portfolio holder: Councillor Murray

6. LITTLEMORE BAPTIST CHURCH - EASEMENT

Portfolio holder: Councillor Goddard

Report (attached) of the Heads of Financial and Asset Management

7. WESTGATE TEMPORARY CAR PARK AND INITIAL DEMOLITION WORKS

Portfolio holder: Councillor Goddard

Report of the Heads of Financial and Asset Management

8. AIR QUALITY MANAGEMENT – LOW EMISSION ZONE FEASIBILITY STUDY

Portfolio holder: Councillor Fooks

Report (attached) of the Head of Environmental Health

9. WRITE-OFF OF NON-COLLECTIBLE DEBTS (TEMPORARY ACCOMMODATION)

Portfolio holder: Councillor Murray

Report (attached) of the Head of Community Housing

10. FINANCE SCRUTINY COMMITTEE REPONSE TO THE OCTOBER CONSULTATION BUDGET

Portfolio holder: Councillor Campbell

Report (attached) of the Heads of Financial and Asset Management

11. BUDGET PROGRESS REPORT

Portfolio holder: Councillor Campbell

Report (circulated separately) of the Heads of Financial and Asset Management

12. COUNCIL TAX BASE

Portfolio holder: Councillor Campbell

Report (attached) of the Heads of Financial and Asset Management

13. FUTURE ITEMS

This item is included on the agenda to give members the opportunity to raise issues on the Forward Plan or update the Board about future agenda items

14. MINUTES

Minutes (attached) of the meeting of the Board held on 26 November, and 3 and 10 December 2007

15. MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 of the on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.